

Harmony Township Board of Education

March 18, 2024

6:30PM

Regular Meeting

Notice of Meeting

The New Jersey Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Harmony Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Star Ledger and Express-Times, and submitted to the Township Clerk on January 19, 2024.

Flag Salute

Roll Call

Mr. George Babula ____; Mrs. Taryn Clayton ____; Mr. Ken Koch ____; Mrs. Nicole Tipton ____; Mrs. Jaclyn Rowbotham ____; Mr. Paul Williams ____; Mr. Jamie Sampson ____; Mrs. Rebecca Marshall ____; Mrs. Lindsay Bezak ____.

Mission Statement

We put our children first. To that end, our first and foremost priority is to provide an excellent, broad-based education to meet or exceed current applicable statutes. In addition, we are committed to guarding their safety, building their character and nurturing their growth as lifelong learners and global citizens.

We support our staff, our community and each other in the pursuit of these noble objectives by carefully balancing our financial, administrative, legal, regulatory, and ethical responsibilities in harmony with the District's dynamic strategic objectives and tactical needs.

Whenever possible, we seek the efficiencies and advantages of latest technology and other available resources to maximize our effectiveness in all we do.

Presentation

- Drama Club
- Robotic students' presentation
- Art- Monster Mash from 1st Grade Imagination to 7th Grade Creation

Committee Reports

- Finance – 6 p.m. 3/18
- Transportation – 5 p.m. 3/18
- Education

Executive Session

Pursuant to N.J.S.A. 10:4-13, it is recommended that the Board move into Executive Session for the purpose of discussing Personnel and Negotiations. Minutes of this session will be made public when the need for confidentiality no longer exists.

The Board will reconvene in open session in approximately _____.

A motion was made by _____ seconded by _____ to move into Executive Session at _____ p.m.

Voice Vote _____ ayes; _____ nays; _____ abstentions

The meeting was reopened to public session at _____ p.m.

REGULAR BUSINESS

Minutes

A motion was made by _____ seconded by _____ to approve the regular and executive minutes of the February 26, 2024 meeting and the regular minutes of the March 9, 2024 meeting.

Voice Vote: _____ ayes; _____ nays; _____ abstention

CONSENT AGENDA

Correspondence

Public Participation (on agenda items)

NOTE: "The length of time scheduled for public discussion and any time limit proposed for individual speakers shall be in the discretion of the presiding officer in consultation with the board and policy.

PTA Report

Administrator's Report

- A) Superintendent – Mr. Carrubba
- B) School Business Administrator- Mrs. Tjalma
- C) Student Representative- Maddie Kavcak
- D) Principal – Mr. Weiss

1. BUSINESS ITEMS

A motion was made by _____ and seconded by _____ to approve items numbered 1(a) through 1(e) as recommended by the CSA.

1 (a) Bills & Claims List

to approve the bills for payment as recommended by the Business Administrator and the Chief School Administrator

Attached Bill List - \$575,853.89

ATTACHMENT # 1

Cafeteria Bill List - \$19,806.32

ATTACHMENT #2

1 (b) Monthly Financial Transfers

ATTACHMENT #3

to approve the appropriation transfer(s) of funds per the attached lists.

1 (c) Monthly Financial Reports / Secretary's Report

ATTACHMENT #4

The Report of the Secretary for February 2024 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Rachelle Tjalma, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for February 2024 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2023-2024 fiscal year.

1 (d) Treasurer's Reports

ATTACHMENT #5

It is recommended that the Treasurer's Report for the month of February 2024 be accepted and filed.

1 (e) Approve Federally Funded Grant Positions for 2023-24

to approve the following federally funded grant positions for 2023-24, with the estimated proportion of salaries to be charged to the grants:

Title 1	Vicki Call	\$ 8,197
	Cara Rosenberg	\$22,803
ESSERIII	Lisa Youngman	\$24,754
	Anna Loki	\$23,159
	Vicki Call	\$10,087

DISCUSSION:

Roll Call Vote:

Mrs. Taryn Clayton __; Mrs Lindsay Bezak __; Mr. Paul Williams __; Mr. Ken Koch __; Mr. George Babula __;
Mrs. Rebecca Marshall __; Mrs. Jaclyn Rowbotham __; Mr. Jamie Sampson __; Mrs. Nicole Tipton __.

2. POLICY AND FINANCE

A motion was made by _____ and seconded by _____ to approve items numbered 2(a) through 2(c) as recommended by the CSA.

2(a) Policy 5561

ATTACHMENT #6

to approve first reading of Policy 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

2(b) Approve Preliminary 2024-25 School Budget

BE IT RESOLVED to approve a FY2025 school district budget for submission to the Executive County Superintendent as follows:

<u>Fund</u>	<u>Budget</u>
General Fund	\$ 7,204,693
Special Revenues	\$ 99,000
TOTAL	\$ 7,303,693
Appropriation of Surplus	\$ 150,000
Withdrawal of Capital Reserve	\$ 0
Withdrawal of Maintenance Reserve	\$ 100,000

WHEREAS the maximum expenditures for travel in FY2024 were \$25,000 and WHEREAS \$7,399 has been spent to date, BE IT FURTHER RESOLVED that the maximum expenditures for travel including workshop registration fees in FY2025 is \$25,000.

BE IT FURTHER RESOLVED that the FY2025 maximum expenditure for public relations is \$0 (included in Superintendent job description), for legal services is \$15,000 and for audit services is \$20,000.

BE IT FURTHER RESOLVED to acknowledge that the FY2025 budget as described results in a general fund tax levy of \$6,508,265.

BE IT FURTHER RESOLVED to utilize the Maximum Adjustment for Healthcare costs of \$12,510.

BE IT FURTHER RESOLVED, that a public hearing is to be held in the Harmony Township School Media Center, 2551 Belvidere Road, Harmony, New Jersey on April 29, 2024 at 6:30 p.m. for the purpose of conducting a public hearing.

2(c) Approve Increase in Legal Services Maximum

to approve an increase in the legal services maximum for FY2024 from \$8000 to \$20,000.

3. EDUCATION

A motion was made by _____ and seconded by _____ to approve item numbered 3(a) as recommended by the CSA.

3(a) ELL Program

ATTACHMENT #7

to approve the ELL (English Language Learner) Program for 2023-2026.

DISCUSSION:

Roll Call Vote:

Mrs. Rebecca Marshall____; Mrs. Lindsay Bezak ____; Mrs. Jaclyn Rowbotham____; Mr. Paul Williams ____;
Mr. Jamie Sampson____; Mrs. Taryn Clayton ____; Mrs. Nicole Tipton ____; Mr. Ken Koch____; Mr. George Babula ____.

4. PERSONNEL

A motion was made by _____ and seconded by _____ to approve items numbered 4(a) through 4(c) as recommended by the CSA and the BA.

4(a) Personal Day without Pay

to approve March 28, 2024 as a day without pay for Jennifer Mazziotta-Walter, Art teacher.

4(b) Substitute Teacher/Aide

to add the following name to the Substitute Teacher/ Aide list for the remainder of the 2023/2024 school year:

NAME	POSITION	RATE
Jodi A. Kranes	Substitute Teacher	\$130.00/day
	Substitute Aide	\$100.00/day

4(c) Clinical Experience Placement

to approve placement of Centenary University student, Kelly Biczak, in Mrs. Fox's 5th grade classroom, to fulfill her student teaching requirement for the Fall of 2024.

DISCUSSION:

Roll Call Vote:

Mrs Lindsay Bezak ____; Mrs. Rebecca Marshall____; Mr. Ken Koch____; Mr. Jamie Sampson____; Mr. George Babula____;
Mr. Paul Williams ____; Mrs. Nicole Tipton ____; Mrs. Taryn Clayton ____; Mrs. Jaclyn Rowbotham ____.

5. FACILITY & TRANSPORTATION

None

NEW / CONTINUING BUSINESS

President's Report – Jaclyn Rowbotham

Legislative Update – George Babula

Harmony Township Council Update- Per Calendar

School Boards Association Update – Paul Williams

Warren County SBA Update – Per Calendar

Belvidere BOE Representative – Jaclyn Rowbotham

Sharing Liaison Committee – Taryn Clayton

Continuing Business

New Business

Public Participation

NOTE: "The length of time scheduled for public discussion and any time limit proposed for individual speakers shall be in the discretion of the presiding officer in consultation with the board and policy.

- **PAC Report**

Adjournment

There being no further business, motion moved by _____, seconded by _____ to adjourn the meeting at _____ p.m.